

Job Description

Title

Dismantler / General Labourer-Maintenance

Terms

Full-time, Permanent

Location

2126 Rd 120 St. Marys, Ontario

Reports To

Management

Summary

The purpose of this job is to process used inventory coming in by way of storage and dismantling units for sale. Also to complete jobs assigned within the purview of yard maintaining and inventory and sourcing parts from the yard for the sales staff. Complete jobs that are assigned to you by management in an effort to cross-train in various departments and tasks.

Job Duties

- Receive and dismantle units as directed
- Drain units and prep for yard storage
 - Handling fluids in a safe manner
- Complete required paperwork: work orders/invoicing, administrative
- Extra yard duties
- Complete all training: both technical and professional
- Work with other departments
- Other duties as required.

Requirements

- Must be able to work in Canada
- Must have transportation to and from work
- Must have Grade 1 protective toe safety footwear ["green patch"]
- Professional development
 - Must have completed high school or equivalent
 - Post-secondary courses an asset but not required
 - Must be able to use a computer and certain software proficiently
 - Must be able to read and write English proficiently
 - Mechanical experience an asset



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- Leadership experience an asset
- Ability to process paperwork in a quick, efficient, and sensitive manner
- Ability to handle information, company, customer, and co-worker, information with sensitivity
- Personal Development
 - Ability to problem solve; thinking on your feet within the scope of your position – independent worker
 - Good communication skills
 - High standard of professionalism
 - Work well with others
 - Safety-minded
 - Organizational skills

Working Conditions

- Time:
 - 42.5 hours per week minimum
 - 30 minutes unpaid lunch break
 - 2 – 10 minute paid breaks: not to be taken to the detriment of customer service and job duty
 - Overtime only allowed during the weeks of a Saturday shift
 - Monday to Friday with occasional half-Saturdays during peak season.
 - Vacation time permitted only after one year of continuous employment
- Remuneration:
 - Starting wage is dictated by:
 - Experience in the field or related fields
 - Condition of employment
 - Market sustainability at the point of hire
 - A wage increase may be negotiated at the point of hire
 - Benefits:
 - Graduated vacation accrual
 - Health Benefits **non-negotiable benefit*
 - Pension
- Physical Demands:
 - A lot of heavy, physical effort: carrying/lifting heavy items, transferring/lifting or pushing items
 - Average weight: 10-50lbs
 - Must be able to handle with no / limited assistance
 - Sitting at a desk
 - Regular visual effort: concentrated reading of documentation or close viewing of computer displays
 - Regular manual dexterity/coordination: hand/eye movements, motor control, computer work
- Regularly dealing with:
 - simultaneous multiple demands that must be attended to on the spot
 - work requiring attention to detail, subject to frequent interruptions that require immediate attention



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- peak periods requiring an accelerated work pace over which you have no control, or deadlines creating pressure
- handling office equipment and supplies
- humid and hot in the summer, cool in the winter
 - Going in and out of temperature-controlled areas
 - Specific work space has very limited temperature control in the summer
- noisy and dusty, dirty
- interaction with various departments, customers, and third party affiliates
 - Interaction with large machinery or equipment
- customer and co-worker interaction