



Job Description

Title

Mechanic & Maintenance Tech.

Terms

Full-time, Permanent

Location

2126 Rd 120 St. Marys, Ontario

Reports To

Management

Summary

The purpose of this job is to maintain and repair all units for resale and all functioning vehicles used on-site, process used inventory coming in by way of storage and dismantling units for sale, maintain the property and facility as directed. Also to complete jobs assigned within the purview of yard maintaining and inventory management.

Job Duties

- Repair, maintain all running units
- Prepare units for resale
- Receive and dismantle units as per directed
- Drain units and prep for yard storage
 - Handling fluids in a safe manner
- Complete required paperwork: work orders/invoicing, administrative
- Extra yard & building duties; maintenance & building repair
- Work with other departments
- Other duties as required.

Requirements

- Must be able to work in Canada
- Must have transportation to and from work
- Must have Grade 1 protective toe safety footwear ["green patch"]
- Professional development
 - High school graduate
 - Mechanical licensing or certification
 - Familiar with agricultural equipment or similar experience
 - Leadership experience an asset

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- Experience in building maintenance and repair – experience a must, certification an asset
- Ability to handle information, company, customer, and co-worker, information with sensitivity
- Personal Development
 - Ability to problem solve; thinking on your feet within the scope of your position – independent worker
 - Willingness and availability to be trained in various places / procedures
 - Good communication skills
 - High standard of professionalism
 - Wear designated uniform with the company logo visible
 - Maintenance of the area and items used – clean up after yourself
 - Provision of basic tools
 - Work well with others
 - Willingness to interact with customers and coworkers in a professional and uplifting manner
 - Safety-minded and personal responsibility
 - Wear required personal protective equipment (PPE) where required
 1. CSA approved footwear and eye protection
 - Bank account eligible for direct deposit

Working Conditions

- Time:
 - 40-44 hours per week.
 - 30 minutes unpaid lunch break
 - Overtime only allowed during the weeks of a Saturday shift
 - Monday to Friday with occasional half-Saturdays during peak season.
 - Vacation time permitted only after one year of continuous employment
- Remuneration:
 - Starting wage is dictated by:
 1. Experience in the field or related fields
 2. Condition of employment
 3. Market sustainability at the point of hire
 - A wage increase may be negotiated at the point of hire
 - Benefits:
 - Graduated vacation accrual: 2 weeks – 4 weeks over a period of 15 years
 - Health Benefits **non-negotiable benefit*
 - Pension
- Physical Demands:
 - Constant light and heavy, physical effort: bending, reaching, carrying, transferring, pulling, pushing, lifting items
 - Walking, standing on cement
 - visual effort: concentrated reading of documentation and diagrams
 - manual dexterity/coordination: hand/eye movements, motor control
 - Organizational projects such as yard inventory and tagging
- Regularly dealing with:
 - Working with mechanical tools

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- Simultaneous multiple demands that must be attended to on the spot
- Work requiring attention to detail, subject to frequent interruptions that require attention
- Peak periods requiring an accelerated work pace over which you have no control, or deadlines creating pressure
- Humid and hot in the summer, cool in the winter
 - Going in and out of temperature-controlled areas
 - Specific work space has very limited temperature control in the summer
- Noisy and dusty, dirty
- Interaction with various departments, customers, and third party affiliates
 - Interaction with large machinery or equipment
- Occasional situations of conflict or contentious interactions